

VOLUNTEER AGREEMENT and ACKNOWLEDGEMENT of ORIENTATION

I participated in the Department of Public Safety and Correctional Services Volunteer Orientation at

_____ (location) on _____ (date)

completed by _____ (name of trainer).

I attest that I have received, been fully advised, read and clearly understand the following documents and materials:

1. Volunteer Program Orientation guide _____ (Initials)
2. Volunteer Guidelines – Rules of Conduct _____ (Initials)
3. PREA guidelines and duty to warn _____ (Initials)
4. Policies
 - a. Prison Rape Elimination Act _____ (Initials)
 - b. Sexual Harassment _____ (Initials)
 - c. Sexual Misconduct _____ (Initials)
 - d. Volunteer, Intern and Contractor Contact and Personal Information _____ (Initials)
 - e. Employee and Inmate Visiting and Communications _____ (Initials)

I agree to comply with all security and program regulations and requirements as set forth in writing in the material given to me (orientation guide, rules of conduct, guidelines, and handouts) and explained verbally.

I understand that

- I assume all risks that result in normal operation at my location or anywhere else in the Department. I agree to hold harmless the Department of Public Safety and Correctional Services and officials and employees for any claims arising from the course of my provision of volunteer services to the Department
- Any and all information that I may utilize or have access to during the course of volunteering shall remain confidential. I agree not to disclose such information to any unauthorized third parties.
- Violation of any regulations, policies, or requirements may result in termination as a volunteer with the Department of Public Safety and Correctional Services and may result in civil litigation or criminal prosecution, or both.
- The State or the Department of Public Safety and Correctional Services reserves the right to terminate any volunteer for any reason or no reason at all, except as precluded by law.
- Under the Prison Rape Elimination Act (PREA), I have a duty to report any sexual misconduct I observe or become aware of during the course of my volunteer service.

Volunteer printed name

Date

Volunteer signature

Trainer's Signature

Date